

# American Toy Fox Terrier Club

## Board Meeting Minutes

April 9, 2025

Call To Order 5:55pm PST

Roll Call:

Susan Thibodeaux – Present

Denise Monette – Present

Lea Ann Boles – Present

Carrie Fletcher – Present

Tabitha Dvorak – Present

Pam Cox – Absent

Chris Bowker – Absent

Teresa Watson – Present

Laura Johnson (Delegate & Board Member) – Present

### Approve Minutes –

March Board Meeting Minutes reviewed. **MOTION:** Approve March Meeting Minutes as submitted – Tabs, Seconded by Laura, all approved and motion carried.

Annual Club Meeting Minutes reviewed. **MOTION:** Approve Annual Meeting Minutes as submitted – Tabs, Seconded by Laura, all approved and motion carried.

#### 1. Reports of Officers

- a. President – Susan Thibodeaux – Topics will be covered during meeting
- b. Vice President – Denise Monette – absent
- c. Secretary – Carrie Fletcher – nothing new to report
- d. Treasurer – Lea Ann Boles – treasurer report submitted.

**MOTION:** Approve February and March Financials as submitted – Laura, Seconded by Teresa, all approved and motion carried.

#### 2. Topic and Committee Reports

- a. Sunshine Committee – Get Well cards requested for a couple of members

- b. Education - Susan Thibodeaux – nothing new still on the agenda to participate in Toy Judges Seminar in Puyallup, WA in July.
- c. Historian – Chris Bowker -Absent no new updates **Prior ACTION ITEM:** Create a “To Do List” including specific goals and the specific support and information needed from other sources. – was tabled until next month
- d. Breeder Referral – Continuing with members only Facebook post, adding appropriate posts to the clubs public page and encouraging everyone to work as breeder referral for the breed. **Action Item:** Carrie needs to update AKC for the breeder referral to the updated email address.
- e. Gazette Columnist – Susan Thibodeaux – no update
- f. Newsletter Editor- Chris Bowker – absent no report
- g. Performance- Chris Bowker/Jen Canfield – no report
- h. Webmaster- Steve Thibodeaux – renewed Domain Name
- i. Junior Coordinator – Tabs Dvorak – Suggested regional coordinators include : Susan Thibodeaux for southeast, Laura Johnson for northeast, Cheryl Bohannon for west coast.  
**ACTION ITEM:** Tabs to coordinate.
- j. Membership Chair- Carrie Fletcher – no new membership requests submitted
- k. Health committee – Mandy Halsey – Annual AKC Health Conference is scheduled. Prior year was attended online option. Need to decide if scheduled topics are appropriate and valuable for TFTs.
- l. Awards Committee – Carolyn Lichty (chair), Christina Anderson, Pamela Cox, Carrie Fletcher –
  - i. Awards committee activities and progress pending some administrative decisions
  - ii. ROM award requested by Marie Stenberg has been held up – **MOTION:** approve and process ROM award requested by Marie Stenberg - Tabs, Seconded by Teresa, all approved and motion carried.
- m. AKC Delegate updates – Laura Johnson – Laura noted she is working on understanding why her attendance of the delegate meetings in not being recorded property in the Gazette. **Prior**

**ACTION ITEM:** Laura to establish a “Delegate’s Column” for the newsletter starting with a piece on Canine College.

### 3. Old Business

- a. 2025 Specialty Recap– Carrie Fletcher – Financials are still being worked on, host kennel club still has not finalized numbers nor sent bill for facilities (tables & grooming space) or judges hotel. **ACTION ITEM:** Carrie with Lea Ann’s support and concurrence, Provide final financial assessment of the 2025 National. **ACTION ITEM:** Carrie to write up National Show Chair guidelines to document what has been learned.
- b. 2026 – Topeka, Kansas – Show Chair Pamela Cox – nothing to report
- c. 2027- Greenville, South Carolina.
- d. 2028- Greenly, CO- 25<sup>th</sup> Anniversary
- e. Woofstock Regional Show, Vallejo, CA June 7, 2025 – Denise Monette Coordinating
- f. Oklahoma Regional Show, Oklahoma City, OK June 27, 2025– Mary Bowlan Coordinating
- g. Puget Sound Toy Fox Terrier Club Show Chair Terrie Cowan Regional show in Enumclaw, WA on August 14, 2025
- h. Regional & Supported Entry Bridgewater, NJ September 5-7, 2025 – Chris Houchin coordinating
- i. Supported Entry Morris & Essex, Colonial Park, NJ October 1,2025 – Susan Thibodeaux coordinating

### 4. New Business

a.

### 5. Annual Due Dates:

- a. Taxes 4/15, **ACTION:** Lea Ann to seek out a new CPA to complete the clubs taxes.
- b. Nonprofit State of Washington 8/31,
- c. Insurance Payment
- d. Annual Election Due Dates:
  - i. Nomination Committee seated 8/1
  - ii. Nomination Slate Mailed to Members 9/1
  - iii. Floor Nominations due 10/1
  - iv. If nomination from floor:
    1. Ballots Mailed 10/15

2. Ballots Closed 11/15

6. Adjournment **MOTION:** To adjourn – Tabs, seconded by Laura, all approved and motion carried – meeting adjourned 6:38pm PST