

American Toy Fox Terrier Club
Board Meeting Minutes
April 12, 2017

Call To Order Meeting called to order at 8:34PM EST by President, Kim Rowley.

Roll Call

President	Kim Rowley - present
Vice President	Anne Kieffer - present
Secretary	Barb Kelley - present
Treasurer	Karen Gibson - present
Directors	
	Dianne Clark - absent, Douglas King - present ,
	Sheryl Irwin – present, Carolyn Lichty - present,
	Susan Buckley Thibadeaux - present

Approve Minutes

March 8, 2017 – not complete at time of meeting.

EMAIL MOTIONS

3/20/17 – Sheryl Irwin - I do so move that the ATFTC support the TFT entries at the Richmond Dog Fanciers - Dixon CA Shows August 2017

Barb Kelley seconded motion and voted yes

Douglas King – yes

Anne Kieffer – yes

3/9/17 – Carolyn Lichty -I move we approve the ATFTC Parent Club Specialty in Orlando Florida in December 2017

Anne Kieffer – seconded

Carolyn Lichty – yes

Anne Kieffer – yes

Douglas King – yes

Barb Kelley – yes

Karen Gibson – yes

Reports

- **President** - Florida specialty and supported entries info.
- **Vice-President**
- **Secretary**

- Treasurer

AMERICAN TOY FOX TERRIER CLUB

FINANCIAL REPORT

March 2017

BEGINNING BALANCE –3/1/17

\$16,151.09

INCOME

PayPal Transfer \$170.30 -

2017 Dues \$26.00

2017 Nat'l Trophy Donations 150.00

Less PayPal Fee -5.70

PayPal Transfer \$546.94 -

2017 Dues 42.50

2017 Nat'l Trophy Donations 515.00

Less PayPal Fee -10.56

2017 Dues 50.00

Interest

0.23

TOTAL INCOME

\$767.47

EXPENSES

Check 1168 – Margaret Thorton

Refund – 2017 Dues Overpayment \$26.00

Check 1169 – Terrie Crawford

AKC Fee for Dec. Specialty in FL 50.00

Blind Tiger – Deposit for Banquet

Room 2017 Nat'l Specialty 163.73

TOTAL EXPENSES

\$239.73

Ending balance – 3/31/17

\$16,678.83

AMERICAN TOY FOX TERRIER CLUB**YEAR TO DATE FINANCIAL REPORT**

January 1, 2017 - March 31, 2017

INCOME

2017 Dues	\$1,220.50	
2017 National:		
Trophy Donations	690.00	
2016 National:		
Banquet	582.00	
Breed Seminar	120.00	
Trophy Donations	100.00	
Catalog Sales	160.00	
MB-F Check	<u>240.86</u>	
Total	1,202.86	
Interest	.65	
Total Income		\$3,140.01

EXPENSES

Website Hosting	\$89.55
2017 Meet the Breeds NY	632.15
2017 Banquet	163.73
2017 Florida Specialty	50.00

2016 National:

Room for Meeting & Breed Seminar	170.00
Sweeps Judge	<u>50.00</u>
Total	220.00
2016 Election	906.12
PayPal Fees	29.63

Total Expenses \$2,091.18

- **2017 Show Chair – Cindy Enroughty**
 - **Catalog Ads – Sheryl Irwin** – will send out forms beginning of June
 - **Banquet – Tammy Wallace**
 - **Show Site – Tammy Wallace**
 - **Trophy – Billy Hodges and Joel White** – Karen reported lots of money coming in. Most sponsorships have been taken.
 - **Awards – Carolyn Lichty** – Sharon Bruchshen award will be mailed. Carolyn will also update ROM application for website.
- **2017 December specialty in Florida – Terrie Crawford**

4/5/17 Received permission from Tabitha Sheppard of AKC our AKC Sweepstakes event can be held December 15, 2017 in Orlando

4/5/17 Received acknowledgement from Tabitha Sheppard of AKC our application has been received and approved for the Unbenched Parent Specialty and Junior Showmanship event to be held Friday, December 15, 2017 in Orlando with a closing date of November 22nd, Superintendent MB-F.

Here is an update for the Board. If you need anything else please let me know!

Terrie Crawford

- 3/10/17 - Application submitted on AKC Online Event Management site.
- 3/11/17 – Event # (2017586903) provided and \$50.00 fee paid to AKC. Payment request & authorization sent to Karen Gibson for reimbursement.
- 11/22/17 – This will be the closing date, entry fees will be \$35.00, \$28.00 for Juniors and second entry
- Billy Hodges is handling the trophies, he is concentrating on the National first, but already has received several commitments for Orlando. We will have a wonderful trophy display!
-

One more update...we have a sweepstakes judge. Have a signed contract to do sweeps at no cost from Fabian Arienti. He is working towards getting his credentials to judge TFTs and this will help his process, so good for all of us!

- **Sunshine – Susan Thibideaux**
- **Education – Sheryl Irwin**

Judges Education Chair Report April 3, 2017

1. First of all I would like to thank the board for approving my nomination for the position of Judges Education Chair at our March BOD meeting. The information I was given indicated there were no Breed Seminar commitments scheduled until our National Specialty in August.

Unfortunately, that was not the case. Unbeknown to me, there was a commitment on behalf of the ATFTC to provide a 90 minute Toy Fox Terrier Breed presentation at the Advanced Judges Institute during the Kentuckiana Cluster on March 18th in Louisville KY. I am not sure where all of the miscommunication began or ended and I'm not blaming anyone but the fact that 30 judges were sitting in a room waiting for a TFT Seminar is a huge embarrassment for the ATFTC, and for me, as the new Judges Education Chair.

Upon hearing this I contacted Kim who researched her own records on the subject. I provided Kim with the email addresses for Tim Thomas and Robert Ennis and she wrote a letter of apology on behalf of the ATFTC to Robert Ennis, Chairman of this Advanced Judges Institute. Tim Thomas is from the AKC Judges Education Department and Robert Ennis is both the Director of Education for American Dog Show Judges, Inc, and the Chairman for this Judges Institute.

In my communication with Robert Ennis he wrote, "Yes, there were 30 judges waiting to hear a TFT seminar. I am the chairman of this judges institute. There were 12 Toy breeds scheduled and TFT was one of them. I had scheduled this seminar last September. Regularly, I sent Jon Rawleigh information regarding the institute. I understand that Jon is no longer the JEC, but no one told me this until we called John today. If someone would have told me this, I could have contacted your club or planned another breed presentation. It was really a disappointment for all of the judges. Hopefully, we can have a TFT breed seminar another time, but we

rotate the groups and Toys will probably not be presented for another three to four years. Thank you for contacting me.”

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2. I spoke with Jon Rawleigh on 3/18/17 and he said he would be happy to guide me through the JEC process and procedures and he would also mail the education materials to me. To date I have not received them.

3. I have been in communication with AKC Judging Operations and they have agreed to update their information listing my name as Judges Education Chair for the ATFTC. They will also remove the names of those Parent Club Approved Mentors listed on the AKC website who are no longer members in good standing of the ATFTC.

The list of names to be removed is as follows:

Barbara Battin, Charles Battin, Rick Davis, Lynn McKee, Cindy McNeil, Janice Pardue, Dana Plonkey, Sharon Poshast, Roger Pritchard, Marsha Shively, and Luann Stoval.

They will add Terrie Crawford’s name along with her contact information to the list of Parent Club approved mentors.

Respectfully submitted by

Sheryl Irwin

Cindy Enroughty was listed on the ATFTC site as a mentor but not on AKC site. Sheryl will confirm with Cindy she still desires to be a mentor and update.

- **Historian – Mary Redenbach**
- **Breeder Referral – Lila Fast**

- **Meet the Breeds – Kim Rowley**

|                                    |       |          |
|------------------------------------|-------|----------|
| 2017 NY Westminster Meet the Breed | Spent | Given    |
| 3 People Working                   |       |          |
| Club Paid                          |       | \$632.15 |
| Stipened from AKC                  |       | \$150.00 |

|                                            |                   |                 |
|--------------------------------------------|-------------------|-----------------|
| Food Money from AKC                        |                   | \$80.00         |
| <b>Hotel</b>                               | \$680.54          |                 |
| <b>Parking at Hotel</b>                    | \$32.00           |                 |
| <b>Parking at Hotel</b>                    | \$79.50           |                 |
| <b>Parking at Meet the Breed</b>           | \$35.00           |                 |
| <b>Food while working at MTB</b>           | \$180.00          |                 |
| <b>Anne's parking at airport to fly in</b> | \$120.00          |                 |
| <b>baseball t-shirts and socks</b>         | \$47.02           |                 |
| <b>Rug</b>                                 | \$39.99           |                 |
| <b>Backdrop</b>                            | \$16.16           |                 |
| <b>dog's outfits</b>                       | \$28.86           |                 |
| <b>decorations for booth</b>               | \$28.93           |                 |
| decorations for booth                      | \$40.00           |                 |
| <b>Total</b>                               | <b>\$1,328.00</b> | <b>\$862.15</b> |

- **Gazette Columnist – Katherine LaRue**
- **Newsletter Editor – not filled** Kim will prepare another President's letter this month and will do next Newsletter as well
- **Constitution & By-Laws – Douglas King** – has reviewed constitution several times, will have full report next month, Kim and Doug will discuss another committee member
- **Performance – Wendy Howard**
- **Mentor Program Review – Sheryl Irwin** – reviewing, not making any changes, will wrap up next month. Sheryl, Susan and Carolyn will meet again.
- **Webmaster – not filled** – Barb will look into store setup and try to get updated. Need to review breeders list on website as requested by Susan. Kim will include info in her Newsletter on how members can be included on the Breeder's List.
- **Correspondence**

From: Diane Burvee ~ Qazara Pekingese <[qazara1@yahoo.com](mailto:qazara1@yahoo.com)>

Date: 4/1/17 1:55 AM (GMT-05:00)

To: [secretary@atftc.com](mailto:secretary@atftc.com), [president@atftc.com](mailto:president@atftc.com), [vicepresident@atftc.com](mailto:vicepresident@atftc.com)

Subject: Toy Fox Terrier ATFTC National and Judges Education

Dear Madam,

May I find out from you when/where the 2017 ATFTC National Specialty will be held, and if there will be a Judges Education Seminar/Workshop offered?

Can I also find out from you where will there be a Supported Entries or Specialties for Toy Fox Terriers coming up where I can receive Ringside Mentoring from ATFTC Approved Mentors?

Many thanks for your assistance and all that you do for your breed.

Sincerely,

Diane Burvee  
Kansas City, MO

Kim will respond to this and forward to Sheryl.

----- Original message -----

From: "Thomas D. Wright" <[tomjo43@aol.com](mailto:tomjo43@aol.com)>

Date: 4/10/17 6:12 PM (GMT-05:00)

To: [flairfts@ymail.com](mailto:flairfts@ymail.com)

Cc: [jgrussell2010@yahoo.com](mailto:jgrussell2010@yahoo.com), [chowsinblack@aol.com](mailto:chowsinblack@aol.com)

Subject: Tri Star Kennel Club of Williamson County, TN

Ms. Rawley:

It was great speaking with you the other day. Tri Star Kennel Club of Williamson County, TN (TSKCW) would be delighted to have the America Toy Fox Terrier Club to support our October 14-15, 2017 shows.

Tri Star Kennel Club has moved its shows from the Nashville Fairgrounds to Wilson County Exposition Center located in Lebanon, TN. The modern Exposition Center is located about 25 miles east of Nashville's airport. If your club decides Lebanon, TN is an ideal location for your national specialty, our judges chairperson and toy group breeds will collaborate with you in determining ideal judges for your national specialty who can also judge at our 2 day show and save your club money on travel.

I have sent the following attachments with the email:

- Contract for 2017 supported entries.
- Contract/Proposal for National, Regional or Concurrent Specialties.
- Information concerning hotels and cost.
- Information and website for Wilson County Exposition Center.

I have spoken to Sally Sklar and she has agreed if the America Toy Fox Terrier Club did indeed award Tri Star Kennel Club as a national specialty location, she would be honored to serve as show chairman and would put together successful committees.

If there are any further questions, please email me and I will gladly answer them promptly.

Sincerely,

Thomas D. Wright

**MOTION** made by Doug, 2<sup>nd</sup> by Sheryl for supported entry and Anne will handle getting trophies - passed

Kim will sign contract and Anne will be the contact for trophies.

**From:** Kathy G Photos <[kathygphotos@aol.com](mailto:kathygphotos@aol.com)>  
**To:** [flairtfts@ymail.com](mailto:flairtfts@ymail.com)  
**Sent:** Monday, April 10, 2017 2:34 PM  
**Subject:** Lexington Kennel Club/Bluegrass Classic Cluster

To Kim Rowley / the Toy Fox Terrier Club of America

The Bluegrass Classic Dog Show Cluster of Shows, hosted by the Lexington Kennel Club, Northern KY Kennel Club and Mid KY Kennel Club is pleased to invite your club to offer a Supported Entry at the All Breed shows to be held August 31st thru September 4th of 2017. We proudly hold this show at the Kentucky Horse Park's Alltech Arena, which is located at 4089 Iron Works Parkway, Lexington, KY 40511. The Horse Park is conveniently located just off the I-75 interstate at Exit # 120. Our Superintendent this year is MB-F Dog Shows.

2017 looks to be a very exciting year for the Bluegrass Classic Dog Show as we are working to bring back dock diving, lure coursing and barn hunt for dogs and owners alike to enjoy. With these additions there should be something for everyone and we hope to draw even greater numbers of spectators and exhibitors.

We are working closely with the Horse Park to address RV parking at the Horse Park so stay tuned for more information. In addition we are always looking to improve our dog shows and look forward to hearing any of your ideas as to how we can improve your experience.

Should you wish to have a supported entry you will need to let me know as soon as possible. We MUST turn in our Information to MB-F by no later than April 26<sup>th</sup>. Please get your information to me by no later than April 21st in order for us to get your Club in the Premium. I will need your Club name & contact information. You will need to get your trophy list to us as well as to MB-F.

Should you have any questions, or if there is anything I can assist you with please feel free to contact me any time. We would love to have the your Club join us!

Note, Contact me if interested in offering supported entries with the Lexington Kennel Club shows held on Thursday, August 31st and/or Saturday, Sept 2nd. We will provide Rosettes for your supported entries. Your Club will receive a portion of the entry fees. Your Club must provide trophies, at minimum for Best of Breed. Most Clubs do offer that

as well as all the other top placements (BOS, Select Dog/Bitch, BOW, WD, WB. But you can offer as many trophies as you wish.) I will need a list to be included in the Premium.

Contacts for the other clubs are listed below. If you would like to offer supported entries at their all breed shows during the Cluster.

Sincerely,

Kathy Garcia  
Supported Entry/Specialty Chair  
Lexington Kennel Club Board member  
502-541-1478  
[kathygphotos@aol.com](mailto:kathygphotos@aol.com)

Thursday August 31, 2017: Lexington Kennel Club Event # **2017039104**  
**Show Chair: Janet Rivers 2030 River Circle, Richmond, KY 40475**  
**859- 351-7631 Email: [fredjanetr@bellsouth.net](mailto:fredjanetr@bellsouth.net)**

Friday Sept 1st, 2017 Northern KY Kennel Club Event # 2017041902  
Show Chair: Mr Doug Yerkes 4198 Firewood Trail, Burlington, KY 41005  
859-283-2710 Email: [mdenterprises@fuse.net](mailto:mdenterprises@fuse.net)

**MOTION** made by Doug, 2<sup>nd</sup> by Sheryl for supported entry and Anne will handle getting trophies for the Saturday, September 2<sup>nd</sup> show – passed, one no vote

## Unfinished Business

- **Membership & Affiliate Club Dues** – update, Anne contacted Barb Matthews and Beverly Bottoms regarding membership renewal and they are not renewing.
- **Parent Club Breed Flyer** – **MOTION** made by Anne, 2<sup>nd</sup> by Barb to submit flyer prepared by Carolyn to AKC for review – passed.
- **Newsletter Options** – Kim will be doing one this month, Barb will do one for June.
- **Audit Report** – Doug King  
On February 7<sup>th</sup> I, as Chair of the Audit Committee, and committee member, Greg Lawson, performed the 2016 audit of the ATFTC financial matters.

Information was sent to me via registered mail from Treasurer Karen Gibson. All information was extremely organized and easy to understand. Karen should be commended for her organization and proficiency in the position.

We have the following recommendations:

- Add year to date totals on the financial statements. This will probably require the use of a financial software program like quick books or quicken. Categories can be managed easier with a software program.

- Change the Paypal password. Every time we have new officers elected the password should be changed. We recommend the President, Secretary and Treasurer be the only ones with access to the Paypal account.

A huge thank you to Karen for all she does for the club.

All items received by Karen will be returned via registered mail today.

If you have any questions, please let us know.

Respectfully submitted,  
Doug King – Audit Chair  
Greg Lawson

**MOTION** by Sheryl, 2<sup>nd</sup> by Susan to accept financial audit report as presented by Doug.

## New Business

- **New Membership Application**

Tabitha Phillips & Troy Dvorak – Seward, NE (Karen received new app)

**MOTION** by Susan, 2<sup>nd</sup> by Carolyn to accept membership – passed, 2 no votes

Sheryl would like a family membership. She will send in application with Greg's signature and an additional \$15

- **Nominating Chairman/Committee for 2017 Elections – tabled until next month.**
- **2018 Show Site and Chairman in Vallejo, CA** – make it a designated specialty does not require show chair but would need trophies and such. Discussion indicated if this is the location of our National Specialty, we should make it everything a National should be. Barb volunteered to serve as Show Chair. **MOTION** made by Karen, 2<sup>nd</sup> by Sheryl that Barb be Show Chair for 2018 National in Vallejo, CA - passed
- **Meet the Breeds – Orlando/Westminster**
  - Orlando – December 16<sup>th</sup> & 17<sup>th</sup> 2017 – Susan will serve as chair for this event. Already talking to club members down there and going with a circus theme to have pets to do some tricks to draw more attention and support.
  - New York – February 10, 2018 - tabled
  - Orlando – December 15<sup>th</sup> & 16<sup>th</sup> 2018 - tabled

Each club received a stipend of \$150.00 for volunteers' expenses and \$80.00 for lunches at the New York event. This is distributed to/by the national club.

The Orlando events are provided with box lunches. (max of four..\$80.00 value)

Each event sends admission tickets in advance to each club for distribution to those volunteers.

- **Materials of former president including important email communications such as the current issues below mentioned provided to Kim Rowley.**  
Teleconference codes, banner or money returned, any additional correspondence be forwarded. Carolyn will contact Denise in an effort to gather missing info.
- Kim indicated that there is an issue going on with the NTFTA board and an individual who is a member of both clubs that has nothing to do with our ATFTC board and will not be discussed.

**Next Meeting:** May 10, 2017 \* Time 8:30EST/ 7:30 CST/6:30 MST/5:30 PST

**Adjournment** **Motion** made by Carolyn, 2<sup>nd</sup> by Anne to adjourn at 9:51pm - passed