

American Toy Fox Terrier Club

Board Meeting Minutes

February 8, 2017

Call To Order - Kim Rowley, President called the meeting to order at 8:35PM EST

Roll Call

President	Kim Rowley - present
Vice President	Anne Kieffer - present
Secretary	Barb Kelley - present
Treasurer	Karen Gibson - present
Directors	Dianne Clark - absent, Douglas King - present, Sheryl Irwin - present, Carolyn Lichty - present, Susan Buckley Thibadeaux - present

Approve Minutes

December 21, 2016 – tabled
January 11, 2017 – Motion made by Doug, 2nd by Sheryl to accept minutes as submitted, motion passed

Reports

- **President** – needs PayPal information. Karen has info and will get to Kim. Kim has been contacted by a member asking if our club can sponsor a performance event pertaining to Scent Work. Kim has sent email to AKC club relations to help determine if we are able to sponsor the event.
- **Vice-President** – couple questions about Newsletter, approved meeting minutes to all members and the protocol – would like to address later tonight.
- **Secretary** - no report
- **Treasurer** – provided January report and preliminary report from National Specialty. Confirmed invoice has been received from DataRealm for website hosting and is being paid. Karen requested clarification on how much information we wanted pertaining to the National and we all agreed we liked her format and the information included. Carolyn expressed appreciation to Karen for getting that recorded. Doug had a question regarding check from MB-F and Karen will forward contract to board to get a better understanding of charges. Original amount charged was \$1,870 and this was our return after their expenses. Sorry to see a loss but some of the activities we normally do to raise some money were not permitted at this site.

It was understood this year might result in a loss but looking forward to a better event this year.

- **2017 Show Chair** – Cindy Enroughty has indicated she may be willing to chair our event in conjunction with the Capital City Cluster in Topeka, KS in August. Onofrio is Superintendent and events run from August 17th to August 27th. Carolyn will give contact info to Cindy.
 - **Catalog Ads** – Sheryl Irwin – Sheryl will work with show superintendent on timing.
 - **Banquet** – Tammy Wallace
 - **Show Site** – Tammy Wallace
 - **Trophy** – Joel and Billy have agreed to serve.
 - **Awards** – Carolyn Lichty – Carolyn has an award to get sent for ROM to Sharon Bruckschen and is receiving reports from AKC to prepare for next year's awards.
- **Sunshine** – Susan Thibideaux – Susan sent card to John Hughes for the loss of member John Choates.
- **Membership** – Kim received check from Sharon MacArthur for family membership with Jim McGraskin. Karen indicated at least 75% have renewed.
- **Education** – one person has expressed interest and Kim would like to hold off as others may be interested as well. Tabled until next month. Ann asked if we had materials from Jon to continue program and once chairperson is determined, we will advise him to forward the info to that individual.
- **Historian** – Mary Redenbach
- **Breeder Referral** – Lila Fast
- **Meet the Breeds** – Kim Rowley – hotel expense alone exceeds funds allocated last month for the event. Last year two nights lodging was paid and expenses for the booth materials. Motion made by Barb to allocate an additional \$150 for Meet the Breed expenses, 2nd by Sheryl – motion passed
- **Gazette Columnist** – Katherine LaRue
- **Newsletter Editor** – **not filled**, Kim requested Barb email membership and request those who attended the National and would like their photos included in Newsletter to please send Kim their win pictures and detailed information about the photo.
- **Constitution & By-Laws** – Sheryl Irwin
- **Performance** – Wendy Howard – AKC Scent Work Trial request by a friend of Wendy's. Waiting AKC response to see if we are eligible to hold event.
- **Mentor Program Review** – Sheryl Irwin – Contacted Katie Rudolph at AKC who has been very helpful. One of the big things she was able to clear up is that the 12 year requirement is for anybody who is not parent-club approved and that the parent club can set that requirement. Committee is still working on it and will report back with recommendation or request additional help if needed. Still needs clarification if we can remove someone from the list.
- **Webmaster** – **not filled**

- **Audit – Douglas King** – almost completed. Has a couple questions for Karen via email and will follow up. Information highly organized and in order but has a couple questions before preparing audit report. Kudos to Karen for a great job.

Unfinished Business

- **2016 National Specialty** – Written Financial Report, presented with Treasurer's report – Karen will send out MB-F invoice.
- **Membership & Affiliate Club Dues**
Article I – Section 4 Lapsing Membership. By lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 60 days after the first day of January, however, the Board may grant an additional 60 days of grace to such delinquent members in certain cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.

Have Affiliate Clubs paid dues? Karen will try to make contact and get dues.

Sheryl suggested extending dues renewal by an additional 30 days and contact those that have not renewed by phone or email to encourage their renewal.

Susan asked when ballots are sent for voting on upcoming judges and suggested we remind members then if they have not paid dues, may lose the privilege of voting.

- **Mentor & Presenters**
Terrie Crawford Application – Sheryl made motion to accept Terrie as mentor, Anne 2nd – discussion revealed clarification of dates needs to be made, Carolyn reminded us of the significance of having everything in order and the important role these individuals serve in mentoring judges and preserving our breed – motion passed
Barb to contact Terrie to notify her of approval, to request clarification of dates listed and notify AKC of her approval

Anne Kieffer Application – Anne has agreed to resubmit application in September once she has attended her third national in August.

- **Parent Club Breed Flyer** – Carolyn will resend previous document prepared to Board for review and editing to try and get this to one page and then send to AKC to edit and make suggestions.

New Business

- **Newsletter** – Anne shared concern of need for communication to our members as often as we can. Minutes being sent to members? How are we going to keep members informed without Newsletter. Minutes are posted on website. Carolyn shared her breed club has major Newsletter 4 times a year and then a periodic mini-newsletter to keep members informed of events, classes, etc.. A monthly email “What’s Happening” would be great with synopsis of minutes to include motions and pertinent info. Board members could take turns sending out updates to members.
- **Judges Ballot** – Cannot use judges who have judged within the last five years. Kim will provide list of judges to Barb to mail out ballots. Dana Kline, Ed Bevin, Ray Philburn, Darrell Vice, Susanne Dillon cannot be used. Pick 5 and rank from high to low to contact for availability and leave 2 blank spaces for write-in. Include judges ballot for the following year as well. Allow 30 days to return and return to Barb.

Next Meeting: March 8, 2017 * Time 8:30EST/ 7:30 CST/6:30 MST/5:30 PST

Adjournment 10:07PM Motion made by Susan to adjourn, 2nd by Carolyn - passed

Respectfully submitted,
Barb Kelley, Secretary