

American Toy Fox Terrier Club

Board Meeting Minutes

January 11, 2017

Call To Order – Kim Rowley, President called the meeting to order at 8:36PM EST and welcomed everyone aboard with hopes of this being a good year for the ATFTC.

Roll Call

President	Kim Rowley- present
Vice President	Anne Kieffer - present
Secretary	Barb Kelley - present
Treasurer	Karen Gibson - absent
Directors	Dianne Clark - absent, Douglas King - present, Sheryl Irwin- present, Carolyn Lichty- present, Susan Buckley Thibadeaux - present

Approve Minutes

December 21, 2016 not available

December 29, 2016 – Motion made by Doug King to accept minutes, 2nd by Anne Kieffer, Minutes approved with one no vote.

Reports

- Secretary report – Barb requested members identify themselves before speaking so she will know who has made motions or seconds.
- Treasurer report – Karen had emailed report. Susan had contacted Karen about banquet money received as it didn't appear all the money had been accounted for as yet. As banquet chair, Susan would like to see a better accounting of that event. Susan had reviewed the November report as well and did not see it there either. Karen was going to look into it further for her.

Kim expressed she would like to see a more detailed reporting of just the National income and expenses. Kim is also working on getting committee together to do audit for the year as well. Discussion followed among board and it was determined Doug King and Greg Lawson would conduct audit.

Kim presented invoice from Chuck Nolan for conducting election ballots and tally. Motion made by Susan to accept invoice and pay it, 2nd by Doug – motion passed.

Unfinished Business

- 2016 National Specialty – Written Financial Report – Kim will contact Karen for more specific report.
- Member Club Status - By Laws Status – Any reply from AKC? – no reply from AKC, tabled until our by-laws are revised.

New Business

- **Conference Call Host Information**
Recommend host authorization be made available to President, Vice-President and Secretary for conducting meetings if there is an absence and for Secretary to have access to recorded minutes to prepare written minutes.

- **Standing Committees** – refer to attached recommendations for discussion, items highlighted in yellow have accepted the position. Several open positions to be filled. Susan and/or Carolyn will contact Denise regarding possible contact for website administrator. Mentor list should be put on public page instead of members only section once verified current list is accurate. Kim will check with AKC regarding removing mentors from our list.

Article V – Committees – Section 1

The Board may each year appoint standing committees to advance the work of the Club in such matters as dog show. Obedience trials, trophies annual prizes, membership and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects. Motion made by Doug to approve current standing committees as presented with agenda and will amend as more volunteers come forward, 2nd by Sheryl, motion passed.

- **Membership & Affiliate Club Dues**

Article I – Section 4 Lapsing Membership. By lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 60 days after the first day of January, however, the Board may grant an additional 60 days of grace to such delinquent members in certain cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.

Tabled until next meeting with recommendation to push membership renewal and obtain report on who has paid dues and who has not.

Have Affiliate Clubs paid dues? Will check with Karen.

Electronic Signatures on Membership Applications – electronic signature being

defined as signed and scanned. Susan encouraged an email be included. It was determined the C&B committee look into how to proceed with this option.

- **Meet the Breeds – Westminster**

Funding, theme, banner, hotel costs Friday and Saturday night plus parking, admission tickets.

This year's theme based on being an American Breed, would be All-American like baseball and apple pie. Simple changes to what we already have from last year. Still looking for banner – will check with Karen to see if it was paid for. Susan will send banner she had prepared through VistaPrint. Kim will confirm if we can still participate and advise.

Motion made by Susan to allocate up to \$500 for Westminster Meet the Breeds to be hosted by Kim and Anne, 2nd by Sheryl – motion passed.

- **Mentor & Presenters**

Terrie Crawford Application – tabled until next meeting

Anne Kieffer – tabled until next meeting

Review of Mentor Program – Sheryl, Carolyn and Susan volunteered to review as a committee.

Motion made by Doug for Sheryl to chair with Carolyn and Susan as members of committee to review mentor program, 2nd ?? – motion passed.

- **By-Laws**

a) Clarify language especially where it applies to elections and include the option to use electronic balloting in the future.

b) Make necessary changes to meet the AKC member club requirements.

c) Correct grammar

d) Generally update

e) Some kind of clause to allow a board member to be expelled, ie 3 unexcused absences (no shows) consecutive – 3 times in six months....

Next Meeting: February 8, 2017 * Time 8:30EST/ 7:30 CST/6:30 MST/5:30 PST

Adjournment Motion by Carolyn to adjourn, 2nd by Susan – passed 10:03PM EST