

# American Toy Fox Terrier Club

## Board Meeting Minutes

August 14, 2013

**CALL TO ORDER** Meeting called to order by President, Cindy Enroughty, at 6:04PM MDT

### ROLL CALL

Cindy Enroughty, B.J. Andrews, Barb Kelley, Annette Gilliam, Lila Fast, Rick Lily, Kasey Mando

Lynn McKee joined meeting at 6:49PM MDT.

*Non- Board of Director - Denise Monette (Chair National Specialty Site, National Specialty Guidelines, Meet the Breeds, By Law Committee Member) joined meeting at 6:53PM MDT. (See Denise's Committee Report below for the presentation she made on each point.)*

### APPROVAL OF MINUTES:

BJ requested motions in minutes be put in all caps in order to locate motions quickly. Motion made by Rick, Lila second to accept July 10, 2013 minutes, motion passed.

### OFFICERS' REPORTS:

President - No Report

Vice President - No Report

Secretary - Pertaining to the website in relation to Carolyn's report, the information regarding the 2013 Nationals has been on the site since the flyer was produced. There was a link under "Members Only" for the Palace Hotel that was causing confusion. Selecting the menu option Nationals and Regionals will take you to the 2013 information. Barb is able to maintain the site with little assistance from DataRealm now and is hoping to be able to discontinue the \$100/mo charge for uploading files. Cindy advised Barb check with DataRealm to determine exactly what the \$100 was for as there is a general maintenance fee. Annette indicated she had paid invoices for 7/1, 8/2 for \$100 and an additional \$60 on 8/7 for Spam Blocker through 2/14/14. Barb will contact DataRealm to determine exactly what our charges should be and for what services. BJ wanted to confirm our site was owned by The American Toy Fox Terrier Club and that has been confirmed by DataRealm. Annette also indicated invoices are addressed to the Treasurer of ATFTC.

Treasurer - Annette shared that summaries distributed by Barb were not actually accurate because they do not start with the previous balance. Looking at May report from Kathy, her ending balance was \$11,310.11. Annette has created a spreadsheet with the accounts she is in control of as well as a couple columns with Kathy's information. There is a difference of \$56.88 which Annette will track down and is most likely an expenditure incurred that will zero out Kathy's balance and be reconciled. Currently our checking account has a balance of \$2,555.73, savings account balance is \$8,300.22 and PayPal account has \$23.97 for the sale of one T-Shirt.

Once account is reconciled Annette will be producing a monthly report. Cindy expressed her appreciation in getting a monthly report produced and on the website so all the members can see once all is reconciled. Annette will be giving Kathy a call to resolve the \$56.88 difference.

Annette also reported on the ballot count for the By-Laws Committee and had 75 ballots, 46 votes for and 29 votes against which was off one from the previous count.

The following "Standing Committee" volunteer positions remain vacant:  
Auction; Affiliate Council; Judges Education Coordinator; Historian; Gazette Columnist; merchandise / on-line store.

### **Standing Committee Reports:**

Show: Carolyn & Rick Lichty  
Parent Club and National Specialty 2013

The editing has been completed on the Premium List and it will soon be out!  
It contains lots of information and hopefully everyone will be getting their entries in and making reservations!

The committee is continuing to work hard to make this a really, really great experience for all. We appreciate the backing and support from the board for our tough decisions and look forward to having everyone together in person in Las Vegas.  
Rick and Carolyn Lichty Show Chairs ATFTC 2013

#### Awards

Several people have sent in the information for their Top Producer awards. The form information is correct but the year could be left off as the information needed is the same for all years. My email address needs updated to: [clichty1@hughes.net](mailto:clichty1@hughes.net)

Web Site: Also, there was no new information on the site for this year's show. All that was there was for Palace Station. All the information from the flyer that went out should be on the web as well as the Breed Study Seminar information. That could be very discouraging for people looking for information about the National. We need all the positive, encouraging public relations efforts possible to make this show a success.

Thanks,  
Carolyn

Performance: Mona Lilly

The Agility Trial entries are now open for a first entered system. Toy Fox Terriers opened several weeks before. Arlene King donated Toy Fox Terrier Agility Bags in honor of our first trial to be given to all Toy Fox entries. I will try and get a count of TFT's that will be showing that week. I would like to publish a Performance brag summary to be put into the newsletter. Dog owners can submit them to me and I will make a summary page.

Mona Lilly

Sunshine: Anne Kieffer - No Report

Meet the Breed: Denise Monette

Show Site: Denise Monette

I will email every board member an outline so they may prepare any questions & get the answers they need right then & there.

With that, they can take whatever action is requested at the meeting.

- 1) Vote on 2014/2015 ATFTC National Specialty Site as presented by Denise:  
Denise developed a questionnaire to help people give us the information that we needed and sent it to a lot of people throughout the country and basically got two or three back from the Denver Club and one from the Houston Club. These were probably the best having sent out about 10. Cindy had Denise clarify that while people indicated they had sent Denise information, these were the only clubs that sent Denise enough information to act on. They identified a show weekend, the venue, the club who would host us and contact information for us to make arrangements to go to these venues. Kasey requested the questionnaires be sent to us, Denise will send them to Barb to send out.

***National Specialty 2014***

**Denver, CO Boulder Co Fairgrounds**

**May 28-29, 2014**

Metro Mile Hi Toy Show May 30, 2014

Flatirons KC May 31- June 1, 2014

This venue requires facility rental from fairgrounds prior to board approval

**Houston, TX, Crown Plaza Brookhollow**

Aug 21-22, 2014

Toy Club Of Greater Houston Aug 23-24, 2014

No cost to ATFTC for facilities

**Las Vegas, NV, Riviera Hotel,**

Oct 9-10, 2014

Black Mountain KC of Nevada

Oct 11-12, 2014

No cost to ATFTC for Fri Specialty (possible for Thurs)

A lot of discussion took place regarding weather, shipping dogs, distance from airport, banquet and hotel accommodations, fire season, etc. The possibility of three specialties, one in each part of the country and National is rotated between them. We are experiencing growing pains and these are all things the membership needs to consider.

**MOTION made by Annette to hold the 2014 Nationals in Las Vegas, seconded by BJ, two yes, four no, one abstain, motion does not carry.**

**MOTION made by Lynn to table further 2014 Nationals discussion, seconded by Kasey, motion carried.**

Denise is willing to write a report and address it at the National Meeting to get membership involved or include information in ballot mailing.

- 2) Discussion on 2014/2015 Parent Club Specialty Proposal

**Orlando, FL**

**AKC National Championship**

**Dec 2014**

**Friday prior (Specialties)**

Dec 2014 (Parent Club Specialty only) Supported Agility Entry

Need to determine if we can have more than one Parent Club Specialty to make an informed decision of holding the National in one location and a specialty somewhere else.

- 3) Budget for Meet The Breeds \$500. Budget request  
Meet the breeds in NY is an expensive venture right before the National and Agility Trial. Hotel room alone is \$500 to \$600.  
Feels we can still do Orlando. Has workers available and expense would be minimal for printed materials. Kasey indicated there may be a banner available from Frank at no cost to the club, just shipping. Kasey to get details and advise us.

**MOTION made by Kasey that we do Meet the Breeds at Orlando only, Lila seconded motion, motion carried.**

**MOTION made by Rick to approve a budget of \$350 for the Orlando Meet the Breeds event, BJ seconded motion, motion carried.**

- 4) Discuss National Specialty Guidelines/ Rules Applying To Dog Shows

Denise shared they are in the process of developing the National Specialty Guidelines so there will be a resource to reference each year with protocols and a process in place to follow. It is still in the developmental stage. The document they are working from is about 40 pages that they are going to edit and streamline for our own club. It goes through the criteria of how these shows are developed, how the input comes from the membership in order to find a venue, probably something about the criteria for rotating specialties should be included as well. Denise shared information from the Chihuahua Parent Club, Doberman Pinscher Club, and Bulldog Club of America and stated this could be added to the agenda at the Annual Meeting to share with the membership.

The bidding process is to have either a local club bid to host the National or a group of members will come together to bid on a National.

Respectfully Submitted,

Denise Monette Chair, National Specialty Site, National Specialty Guidelines, Meet the Breeds  
By Law Committee Member

Breeder Referral: Lila Fast

I have nothing to report

Lila

Membership: Kasey Mando – Reported no new memberships but did hand out a couple of applications and hopes to have a couple new members shortly.

Scrapbook: Kim Rowley

Scrapbook has nothing to report. Nothing received from membership.

Kim Rowley, Charleston, WV

Health: Greg Lawson – No Report

### **Correspondence:**

Treasurer - Annette Gilliam -

### **UNFINISHED BUSINESS:**

1. Karen Stanforth Memorial Trophy – To summarize the catalog ad, we have approved the two pages at \$60/page and additional page is at their expense. All of this is in the capable hands of our catalog chair and we will let her do her job and figure it out to the best of her ability. What they chose to do and where it is placed is between them and the catalog chair.

We agreed we would accept the trophy based on what Sue Richards had said and what we had coordinated with Krista, Dorothy and John but there was concern expressed about future liability the club would face. For this year we have agreed to accept the trophy.

Discussion followed regarding the shipping the trophy back and forth, that John has the pewter plate for 10 years out, that it isn't as convenient as the challenge trophy offered by Richard Beauchamp as far as being in line with AKC, where it is displayed, the convenience of picture taking, etc.

**MOTION made by Kasey Mando that the Karen Stanforth Memorial Trophy is voted on yearly by the newly elected/seated Board of Directors to have the trophy presented at the Nationals. Second by Annette Gilliam, motion passed.**

2. Board Member replacement  
**MOTION made by Rick that Terrie Crawford fill the board vacancy for the remainder of Violet's term, seconded by BJ, motion carried.**

3. By-laws Committee  
The count has been confirmed and accepted and now we must proceed in forming a committee to begin the process of the by-laws revision.

**MOTION was made by Annette that by-laws committee be formed, seconded by Rick, motion carried.**

Need to determine who originally volunteered and of those volunteers, who is still willing to serve. From that point we can determine if we need additional members on the committee and we need members outside of the BOD to be involved in this process who have been involved with other clubs and understand by-laws. Great to have BJ, Denise and Annette willing to serve and we need others involved who can share their knowledge and experience.

Questions regarding who and number of people to serve on committee was tabled until next board meeting when we would have the information as to who originally volunteered to serve. Kasey to obtain recording of annual meeting from Vickie and/or find minutes to advise the board of those who had volunteered.

At this point of the meeting, Denise has joined the meeting to discuss next year's National Show Site options.

4. Pat Land Tribute  
A request has been received that the club pay for one page and the rescue group will pay for a second page to pay tribute to Pat Land.

**MOTION made by Annette to allow one page, black and white, one photo for Pat Land, seconded by Kasey, motion carried.**

**MOTION made by BJ to dedicate this show to the memory of Pat Land, seconded by Annette, motion carried with one abstaining.**

5. Generic email addresses for club officers, board members and committee chairs through website.  
Barb to notify board of directors and committee chairs of their email options through the website.

## **NEW BUSINESS:**

1. 2013 Elections – outside firm

**MOTION made by Kasey to use Chuck Nolan to handle our election again this year, seconded by BJ, motion carried.**

2. Dues mailing

Will follow the by-laws.

**ANNOUNCEMENTS:**

**ADJOURNMENT: MOTION made by BJ, seconded by Lila to adjourn, motion carried.**

**Meeting adjourned at 8:10PM MDT.**

Respectfully submitted,  
Barb Kelley, Secretary