

AMERICAN TOY FOX TERRIER CLUB

Board of Directors Meeting Minutes Wednesday, July 10, 2013

CALL TO ORDER 6:02PM MDT

A regular meeting of the American Toy Fox Terrier Club Board of Directors held on July 10, 2013 via conference call was called to order at 8:02 P.M. EDT, 7:02P.M. CDT; 6:02 MDT 5:02 P.M. PDT by Cindy Enroughty, President.

ROLL CALL

Cindy Enroughty, B.J. Andrews, Barb Kelley, Annette Gilliam, Lila Fast, Rick Lily, Kasey Mando were present. Lynn McKee was absent.

APPROVAL OF MINUTES:

Motion was made by Rick, 2nd by Lila to approve the minutes of the 6/12/2013 meeting. BJ abstained, motion carried.

Motion was made by Rick, 2nd by Kasey to approve the minutes of the 6/24/2013 Special Board meeting, motion carried.

OFFICERS' REPORTS:

<u>President</u> -	No Report
<u>Vice President</u> -	No Report
<u>Secretary</u> -	No Report

The following "Standing Committee" volunteer positions remain vacant:
Auction; Affiliate Council; Judges Education Coordinator; Historian; Gazette Columnist; merchandise / on-line store.

Standing Committee Reports:

Show: Carolyn & Rick Lichty

The Special Board Meeting for the Show Committee via conference call went very well. Because of the recent personnel changes on the ATFTC board and the numerous questions needing an answer concerning the show, Rick and I requested a meeting with the board. Time before the ATFTC National is moving very fast and prompt answers were needed so the committee could move on to meet deadlines and to have adequate time to complete responsibilities. Here is a summary of Board motions, discussions and decisions.

Trophy: Board voted to award the Crystal and Glass trophies with Engraving to the Top Wins at the ATFTC Specialty, the Parent Club Specialty and Sweepstakes. Paracord leads at a cost of \$5 each will be presented for 1st place in each class for each show. Appropriate Ribbons and Rosettes will be given also. Anyone doing work for the club and buying materials are to submit their invoices to the ATFTC Treasurer for reimbursement.

Health Clinic: Board voted \$125 to purchase microchips from AKC for the ATFTC sponsored Health clinic on Saturday October 12,2013

Flier: The Board voted to send out an informational flier regarding Trophy, Catalog , Breed Study, Banquet and T-Shirts. It will contain information about Hotel and RV reservations, Shuttle Service and the Air Port. \$189 was allotted to produce and send 150 fliers.

Breed Study Group: The board voted to do a Breed Study Presentation at the national specialty. Rick Lichty will manage the event and will research the requirements to also make this a Judge's Education event as well by coordinating with the AKC requirements. Copies of the ATFTC Illustrated Breed Study will need to be printed .

T-Shirts: Board voted \$587.00 to produce 2013 ATFTC Commemorative T-Shirts and to purchase envelopes for shipping orders. Frank Mondo has a fun design ready to put on the shirts.

Treasurer: We "met" the new Treasurer, Annette Gilliam, who assured us that most things were ready for her to assume the treasurer's business. She has a new ATFTC email address and is looking into getting the club on PayPal which will facilitate the use of EBay to sell T-shirts or other club items to club members and others. President, Cindy Enroughty reminded us that ALL checks written to the club are to be sent to the Treasurer. To be reimbursed for materials purchased individuals are to mail the invoice or copy of the receipt to the treasurer.

The meeting was very helpful to us. We really appreciate the board's time, support, good ideas and the sharing of your ATFTC experience. There were lots of topics discussed and important board motions allowing the Show Committee to move on.

Carolyn and Rick
ATFTC Show Co- Chairs 2013

Performance: Mona Lilly

TFT exhibitors are looking forward to the first Toy Fox Terrier Agility Show. The premium is out and opened to first come entry which means anyone with Toy Foxes will be in the show if the exhibitor sends the entry in. The performance list was sent to Barb from the AKC. There are several Toy Fox exhibitors that will be attending the trial, here in the Midwest and from Florida. I am looking forward to the show and will be attending also. I would like to propose a small brag section to be put into the Fox Tales. Exhibitors can email me any brags.

Mona Lilly

Sunshine: Anne Kieffer - No Report

Meet the Breed: Denise Monette – No Report

Show Site: Denise Monette – No Report

Breeder Referral: Lila Fast

Violet had Rick Coats from Ohio she sent to Ann and Kelley and the web page.

Lila got a call from Lillis Stephens from California gave her 2 names and phones numbers she had in her phone since she did not have a computer at the time.

Membership: Kasey Mando

We have no new membership applications to review - .

Kasey Mando

Scrapbook: Kim Rowley – No Report

Health: Greg Lawson – No Report

Nominating Committee: Rick to email nominees shortly.

Treasurer - Annette Gilliam - “Payment Request and Authorization Form”
This form provides a uniform method to keep track of requests, invoices, and payments made. Form includes ATFTC.treasurer@gmail.com email and would like this email included on website under treasurer. Form will also be posted on website under forms as well.

Motion made by Kasey to approve Payment Request and Authorization Form to be used, 2nd by Lila, motion carried.

Question was raised regarding posting by DataRealm to website. BJ expressed concerned as to ownership of atftc.com website. Barb to confirm ownership and web hosting account belongs to club and not an individual.

Annette has bill for t-shirts, expressed concern if Kasey and Carolyn had discussed printing options. The bill is for the amount the board had approved. Cindy advised Annette to discuss with Carolyn if she and Kasey have reached an agreement for the printing and to send an email confirming such and then she will pay the bill. Kasey will call Carolyn back and see if she is just going to go with first estimate.

Correspondence:

OLD BUSINESS:

1. By-laws Committee: BJ asked where things stood with this committee. Cindy indicated the members had voted by majority that they wanted a committee to review and update the by-laws. Cindy’s opinion is that the people who volunteered to serve on the committee at the annual meeting in Las Vegas should have the opportunity to do so if they are still willing. She would also like to open it up to other club members who are interested in serving. There is concern that the committee may become too big to be effective and a compilation of information to establish the criteria for serving on the committee has not been established.

BJ expressed concern that the ballot be validated by someone other than the former secretary and the president. Something as important as the by-laws should receive as much validation as the voting for officers and board members. BJ expressed opposition to moving forward until further validation had taken place. Cindy agreed to mail all the ballots to Annette for verification as well.

Kasey made a motion that the forming of a by-laws committee be tabled at least until the next meeting, 2nd by BJ, motion carried.

2. Open Board Position: Rick does have someone in mind that has agreed to serve if board approves.

Kasey made a motion to table voting on new board member appointment until next meeting, 2nd by BJ, motion carried.

3. BOD Agenda on Website: It was agreed that any member can contact a board member if there is an item for business they would like added to the agenda.

Annette made a motion that we do not put BOD Agenda on website, 2nd by everyone, motion carries.

4. Karen Stanforth Memorial Trophy - final motion/vote and Request by family to have 2013 Nationals dedicated to Karen's memory

The process has been submitted by the donor, sent to the entire board of directors with input and confirmation from Sue Richards, Senior Event Planner with AKC that what they want us to do is allowed by the AKC. The responsibility to the club would be that someone, the trophy chair or show chair, would be the individual that each year would receive the trophy be at the show and then be responsible to package up and return the trophy to the donor. All costs, postage and insurance, would be covered by the donor.

Rick made motion, 2nd by Lila to accept the contribution of the Karen Stanforth Memorial trophy based on the final procedure and process submitted to the Board of Directors by Krista Droop, four in favor, three abstain, motion carries. BJ wanted it on the record that she does not concur with this and thinks it is demeaning to the club.

When contract is ready, Cindy will request it is sent directly to Annette to review based on her experience and knowledge.

Family and friends of Karen Stanforth have requested the 2013 National Specialty be dedicated to Karen Stanforth.

Lila made motion, 2nd by Rick that show be dedicated to Karen Stanforth, motion carries.

NEW BUSINESS:

BJ initiated discussion regarding the possible inclusion of Pat Land, former TFT Rescue director, in the dedication of the show.

Lila made a motion we table this item until further information is available, 2nd by Kasey, motion carries.

Motion made by Annette that we do not give free ads for deceased members and that we allow family members to pay for an ad to go in the catalog at half price for one page and any additional pages full price, 2nd by BJ, motion carries.

Kasey raised concern about lack of information for the 2014 National location and that we are six months into the year. Cindy indicated we have a National Show Guidelines and National

Show Committee that are looking into that and are to be providing options but they do not know at this time. Cindy will follow up with Denise Monette the show site chair to determine if she has any information for us. It is very challenging to find a site that is near an airport and has hotel facilities nearby for exhibitors.

ANNOUNCEMENTS:

Effective June 15, 2013 Vickie Kerley and Violet Denney resigned their board positions.

Effective June 21, 2013 The only Motion was "To appoint Barb Kelley as ATFTC Secretary for the remainder of the 2013 term. The position will be up for election at this year's election cycle." Moved by Kasey, 2nd by Lila motion carried.

ADJOURNMENT:

Motion made by Annette, 2nd by BJ to adjourn. Motion carries. Meeting adjourned at 9:20PM EDT.

Respectfully submitted,
Barb Kelley, Secretary
ATFTC