

BOARD MINUTES  
October 5<sup>th</sup>, 2011 Wednesday

Meeting called to order by the President at 8:11 PM

Roll Call: Roger, Lisa, Susan, Dorothy, Darielle, Lila, Lynn, Janice and Charles

Presidents Report (none)

Secretary Report: Motion to accept Secretary Report, Lynn, 2<sup>nd</sup> Charles, approved

Treasurers Report given, Beginning balance as of 9/1/2011 \$12,914.93 and ending balance 9/30/2011 \$11,969.71. Roger asked that checks from 1212 to 1249 be voided. New checks to start from 1250. The Treasurer will write the checks and sign them, send those checks to President for his signature, including a stamped envelope to the creditor, and the President will mail it or send it back to the Treasurer to be mailed. Roger asked, the name "Laura" and the email address [Nonieov4@verizon.net](mailto:Nonieov4@verizon.net) was on the treasurers report for August, who is this? Why was it sent out to anyone prior to being approved by the board? Roger also said the Address Susan was using was a post office drop. If the books needed to be located they would be impossible to find via a post office box drop and he requested that the board be given a domicile address of the Treasurer. An address in Aguora Hills, CA was given.

Vice President Report (see committees)

Committee Reports

- a) Trophies -
- b) Affiliate Clubs -
- c) Health -
- d) Education -
- e) Performance -
- f) Awards -

Dorothy reported that Tom Kilcullen will judge our National in 2013, and Lynn McKee will judge our Sweepstakes for 2013. In 2014, Nancy Hafner will judge our National, and Joan Krumm will judge our Sweepstakes.

### **UNFINISHED BUSINESS**

1. Janice made a motion that we employ a CPA firm to handle our election, seconded by Dorothy. The firm of Papaleo, Rosen and Chelf, C PA will handle the election for between \$250 and \$350. Approved.
2. Darielle made a motion to ask for an upgrade to rosettes for first in each class at our National Specialty, seconded by Janice. Approved.
3. The report on the Rescue group supported by our Club has been tabled for 60 days to give Darielle a chance to ask for an accounting of money.
4. Our Webpage will be monitored by Lisa to make sure everything is on and up to date, and suggest to board items to be deleted.
5. Susan made a motion to dissolve the Standard Revision Committee, seconded by Dorothy. Approved.

New Member Applications

**EXECUTIVE SESSION**

OUT OF EXECUTIVE SESSION

Susan made a motion to approve the following new applications, with the exception of Scott Sabol and Vickie Kerley, seconded by Darielle. Then Janice made a motion to table the new applications, seconded by Charles. The second motion was out of order as there was a motion on the floor. A call for a vote on the first motion was made and did not receive the 2/3 votes as necessary for approval.

Dan Bellamy  
Peggy and Don Boyce  
Charles Cox  
Ann Hoffman  
Wendy and Starla Howard  
Anthony Laschi  
Frank Mando  
Pam Mares and Colleen Jaehnig  
Melissa McClard  
Paula Nieto Miller  
Rani Morningstar  
Jon and Louise Rawleigh  
Scott Sabol and Vickie Kerley  
Nancy, Ben and Lindsey Salisbury  
Sean and Dawn Sanchez  
Bill Schneider  
Mary Ann and Shirley Welch

**Items voted upon by email for the records.**

(There were no email votes made since the last meeting.)

**NEW BUSINESS**

1. AUDIT OF THE TREASURER'S BOOKS Darielle made a motion that we retain a CPA to audit the books of the treasurer, seconded by Lila. Approved. The books have never had a real thorough audit and it needs to be done for everyone's assurance that they are in order by a CPA firm, hopefully with dog experience. ATFTC Treasurer materials, including the checkbook, will be made available to the CPS firm for the audit.
2. MEMBERSHIP ITEMS
  - a. Janice made a motion that Dorothy Chair the Membership Committee, seconded by Lisa – approved. Dorothy appointed Charles to be on the committee. Committee to verify information on applications prior to voting on them.
  - b. Janice made a motion to accept the updated Membership Application, Charles seconded. Approved.
  - c. Update members information - as to correct home addresses, telephone numbers and email addresses – discussion – it is on dues form.
  - d. Lisa made a motion to stop posting applications on the website, seconded by Lila – approved.
3. Janice made a motion that we send a letter to the PSTFTC giving permission to hold back to back shows, seconded by Charles, approved.
4. ATFTC checkbook - Susan will make checkbook available to CPA firm.
5. Tele-conferencing – Lisa (tabled)
6. The website-Lila made a motion to pay Dorothy \$20.00 for her payment to DataRealm for updated website, seconded by Darielle. Approved.
7. Non Profit status-Lila made a motion to pay Dorothy \$10.00 she paid to the State of Washington for Non-Profit Status, seconded by Darielle. Approved.

8. Certified letter – executive session  
Out of executive session.

Motion made by Lisa, 2nd Janice to obtain services of Deidra Gannon, ESQ on an hourly basis, as needed to advise the board on possible legal matters. Approved

Motion by Janice, 2nd Dorothy to recess the meeting and resume the meeting on October 17, 2011 at 8:00PM CST Approved

Meeting called to order by the President at 8:01 PM on October 17, 2011.  
Roll Call: Roger, Dorothy, Lila, Charles, Lynn, and Janice.

Presidents Report (none) Roger said he had something come up, and asked to adjourn the meeting until 8:20 PM ... unanimous agreement, and the meeting was adjourned at 8:02 PM.

Meeting called to order by the President at 8:21 PM.  
Lila, Susan, Darielle, Lynn, Charles, Janice, Lila – & Diedre Gannon

Secretary Report: Lila made a motion to accept Secretary Report, 2<sup>nd</sup> by Susan. Approved

Treasurers Report given,

Treasurer's Report September 2011  
Beginning balance as of 9/1/2011: \$12914.93

Income:

Dues \$1380.00  
Onofrio \$100.00 (money withheld for possible returned checks)  
Newsletter ad \$65.00  
Check fees \$24.00 ( fees paid for 2 NSF checks)  
Total income: \$1569.00

Expenses:

#1206 \$40.00 S. Sabol & V. Kerley (refund of dues pmt)  
#1207 \$2000.00 L. McKee (trophies for 2012)  
#1208 \$100.00 AKC (deposit for 2012 Nat'l)  
#1209 \$165.00 AKC (Eukanuba medallions 2011)  
#1210 \$209.22 D. Kendall (postage, ink, Datarealm, WA. Sec. of State)  
Total expenses: \$2514.22

New balance as of 9/30/2011: \$11969.71

Vice President Report (absent)

Committee Reports

1. Tele-conferencing - Lisa (tabled)
2. Checks for reimbursing non-accepted members and applications withdrawn. Susan will return checks to those who sent dues – and return monies to Janice and Roger for dues sent from their area.
3. Officers Bonding-\$112 for \$25,000 per officer per year. This was insurance due and Dorothy paid it.  
Motion to reimburse Dorothy \$112 for the payment of the Bonding insurance. Janice made a motion to repay Dorothy, Dorothy 2<sup>nd</sup> – approved. Darielle and Susan said the treasurer was bonded.

4. Discussion of the legal aspects without members approval to display their personal data. Dorothy will put a notice in the next newsletter telling members that if they want their email address displayed, that can be done. A tear-off sheet will be provided for members to send in to the Membership chair.

5. CPA – Darielle reported that CPA firms she contacted were not interested in dealing with our club. Roger proposed the firm of Rose, Snyder and Jacobs in Ventura, CA be contacted at 818-461-0600. Susan said she would contact them.

6. Violations as determined by Darielle.

1. The "Secretary" of this club is NOT bonded per the Constitution and By Laws.

Need to Clarify, all Officers are bonded for \$25,000 Darielle will check on Insurance.

2. Discrepancies on C/B/L's Deidre said that the Secretary should not collect dues. Suggested we leave it as is with the postcards already going out, and go back to the treasurer sending out postcards and collecting dues.

All the above being said and in conflict, the membership chair had always collected the dues, created the membership list, until Susan started doing this because the former membership chair held checks for over a year.

Darielle made a motion that any expenditure over \$1,000.00 for an audit will be sent to the membership - seconded by Susan. Not approved.

Susan makes a motion that we adjourn, Charles 2<sup>nd</sup> – 10:00 PM Approved.



Respectfully submitted  
Dorothy Kendall, Secretary